MyClarion Student Center Quick Reference – Sign Up for Orientation Session

1. Go to www.clarion.edu/myclarion and select “Login”. (Refer to the help document How to Login to MyClarion if you need assistance.)

2. Next, click the Student Center link.

3. At the bottom of the page there is an Admissions section. Click on the link ‘Request Orientation Session’.
4. The Orientation Session Signup Page will appear similar to this.

### Orientation Session Signup

#### Select the orientation session you would like to attend

Registration begins at 7:15 AM, Program begins at 8:30 AM

Reservations are assigned on a first-come, first-serve basis and will be entered in order of receipt. Your CONFIRMED date will be sent to your student email account after your reservation has been entered.

Please record family/guest information in the table below if family members or guests are attending Orientation with you. The cost for each family member or guest attending the Orientation program is $25.00 for the first guest. $10.00 for each additional guest. This fee is payable by credit card, cash, check, or money order, upon arrival. (PLEASE DO NOT SEND PAYMENT). Because our students are living in the residence halls at this time, we will not be able to provide housing for overnight guests.

Please call 814-393-7766 or email orientation@clarion.edu if you have questions or [Click Here] to visit our web page.

**Location:** Clarion  
**Term:** 2161 2015 SPRING

#### Session Selection

**Session Number:**

#### Guest Information

**Find**  
**First** 1 of 1 **Last**

**Guest Name:**

**Gender:**

**Hometown:**

**Email:**

#### Comments and Acknowledgement

**Mobility Issues:**

**Comments:**

Please select the acknowledgement checkbox and press the “Submit Request” hyperlink to complete the orientation session request.

- [ ] I am submitting my choice for the orientation session I would like to attend.

**Submit Request**  
**Submitted Date/Time:** 11/11/2015 11:46AM

5. Please read carefully the information regarding orientation program fees. Complete the form by selecting the Session Number you would like to attend by clicking the magnifying glass. Note if you are not eligible for any sessions you will get a message regarding why. The sessions that are listed are the sessions that are available. Orientation is available to new undergraduate accepted students who have paid the admissions deposit. Orientation sessions are typically available in January for Spring and in April/May/June for Fall.

6. You can add guests to the signup by clicking on the “+” (plus sign) on the guest information box. Please provide the names of all guests who plan to attend the orientation day. Housing for overnight guests is not available during the fall and spring semesters.

7. Once you have completed the form, check the acknowledgement box and click the ‘Submit Request’ link.
8. An email response will be sent to your Clarion University email account for your records. Refer to your blue Clarion University Computer Account Information letter you received in the mail regarding instructions on how to access your eagle.clarion.edu email account.

9. Once the form is submitted you can come back to MyClarion at anytime and view the information submitted.

10. **When you are finished in Student Center, always remember to select “Sign Out” from the top right corner of any page.**

11. If you have any questions regarding orientation, please contact the office for SOAR at orientation@clarion.edu or 814-393-1766.