Undergraduate Research/Project Budget Form

Complete the following table. Be sure to include information regarding all non-standard materials and services that are required to complete the project, as well as any shipping & handlings costs. When ordering supplies for the project, students should work through their advisor. Each student will be given an account number from the Dean’s office of his or her respective college. Students will coordinate purchases with their research mentors.

<table>
<thead>
<tr>
<th>Item*</th>
<th>Source of item</th>
<th>Quantity</th>
<th>Unit cost</th>
<th>Shipping</th>
<th>Total cost</th>
<th>Source of funds**</th>
</tr>
</thead>
</table>

**Supplies:**
1. 
2. 
3. 
4. 
5. 
6. 
7. 
8. 

**Equipment:**
1. 
2. 
3. 

**Travel** (necessary for conducting the project; travel to present project results outside of the University is not covered):

- Library:
- Computing services:
- Duplication:

- Miscellaneous:

**Grand total:**

*Grant funds cannot be used to pay salaries, stipends, or consulting fees. Grant funds cannot be used to purchase supplies or equipment readily available in departments. Provide a brief justification for the item to be purchased with the grant – use an additional sheet if necessary.

**The source of funds is assumed to be the maximum of $800 available; if the project costs exceed this amount, indicate the additional source of funding and whether it is pending or secure.*