STATE SYSTEM OF HIGHER EDUCATION
COMMONWEALTH OF PENNSYLVANIA

SPECIAL INSTRUCTIONS TO BIDDERS

PROJECT INFORMATION

Project Title: Ralston BSN Renovation
Project No: CL-768
Location: Clarion University, Main Campus, Ralston Hall
Project Scope: This project is to construct a state-of-the-art nursing education facility, which will include a simulation laboratory and control room, related classroom and skills lab spaces, offices, conference room, social lounge, and study lounge. The project is to be completed for the Fall 2015 semester. The project shall require four prime contracts: General, HVAC, Plumbing, and Electrical.

Contract Time: Substantial Completion: July 24, 2015
Prevailing Wages: Yes, see Standard Form of Contract
Liquidated Damages: The Contractor shall pay to the System, as liquidated damages and not as a penalty, the amount of $1,000.00 for each and every calendar day beyond the completion date.

Contract Cost Ranges:
- CL-768.1 - General Construction: $ (range) $567,000 to 630,000
- CL-768.2 - HVAC Construction: $ (range) $85,000 to $95,000
- CL-768.3 - Plumbing Construction: $ (range) $104,000 to $116,000
- CL-768.4 - Electrical Construction: $ (range) $402,000 to $447,000

Directions: Directions to Clarion
http://www.clarion.edu/348/

BIDDING INFORMATION

Issuing Office: Clarion University Purchasing Office
Contracting Officer: Peter Frackler
Vice President for Finance and Administration
840 Wood Street
Clarion, PA 16214

Design Professional: Baker and Associates
100 Airside Drive
Moon Township, PA 15108
(412) 375 - 3126

Bid Due Date/Time: September 24, 2014 at 2:00 PM
Location to Deliver Bids: McEntire Building on Wilson Avenue, Clarion Campus

Bid Opening Date/Time: September 24, 2014 at 2:00 PM

Pre-Bid Conference Date/Time: September 3, 2014 at 10:00 am Rm 250/252 Gemmell Hall, Main Campus

While not mandatory for bidding purposes, attendance at the pre-bid conference and accompanying jobsite visit is highly encouraged.

Location: Gemmell Hall, Clarion Campus

Site Visits: The only site visit conducted will be following the Pre-Bid Conference. All potential bidders are urged to attend.

Point of Contact: Dave Fagan
Project Manager, Clarion University
(814) 393-2453

Pre-Bid Questions: All questions shall be submitted electronically to contacts listed below. Answers will be published at the same time in an Addendum. It is the responsibility of all interested bidders to log on to the website www.clarion.edu/61523 to check for addendums and updates that apply to this bid.

Send to: Contract questions send to:
Ruth Wolfgang
rwolfwong@clarion.edu

Technical questions send to:
Rebecca Schwartz
rschwartz@bakerintl.com

Not later than: September 10, 2014 at 2:00 PM

REAAs for Small Diverse Business (SDB) proactive solicitation:
CL-768.1 - General Construction: 5% of Base Bid
CL-768.2 – HVAC Construction: 5% of Base Bid
CL-768.3 – Plumbing Construction: 5% of Base Bid
CL-768.4 – Electrical Construction: 5% of Base Bid

Bid Security Required: 5% of bid price

Bid Security Allowed: Certified Check, Bank Cashier’s Check or Bid Bond

Bid Period: Bids shall be valid for not less than 60 days

Items Required to be Submitted with the Bid: Bid Form
Bid Bond (or other bid security)
Business Certification Form
Small Diverse Business (SDB) Solicitation Form and supporting documents—and if any additional submissions are to be provided at time of bid, such as:
Any licenses, certifications, etc. to be submitted with bid
Financial Statement
Contractor’s Qualification Statement (A305)
Performance, Payment, and Maintenance Bonds

Required with the Contract: 100% of awarded Contract Price, or less, if applicable; requirement or not for maintenance bond requirement for A.M. Best rating for the surety, if applicable

Plans and Specs Cost: $65 nonrefundable, by check payable to Clarion University and mailed to Clarion University of Pennsylvania Room 13, McEntire Building Clarion, PA 16214 Attn: Ruth Wolfgang

Contact for Bid and Specification Information:
Ruth Wolfgang
814-393-2365
e-mail: rwolfgong@clarion.edu