FACILITIES PLANNING COMMITTEE

MINUTES

January 27, 2011

Members Present: Yasser Ayad; Jon Beal; Paul Bylaska; Bruce Exley; Deb Fleeger; Jim Stockman; Jennifer May; Jack Hubauer; Glen Reid

Others Present: Diana Brush; John Massa; Rein Pold; Chad Thomas; Kim Verdone; Carol Garbaum; Dan Fleming; Steve Hoover

I. Approval of Minutes – December 16, 2010

A motion was made by Jim Stockman and seconded by Deb Fleeger to approve the minutes of December 16, 2010 as presented. The motion passed.

II. Additional Agenda Items

1. Paul Bylaska mentioned that the Trustees meet on February 17, 2011 and that the facilities capital projects needs to be finalized by the close of business on January 28, 2011

III. Old Business

1. Grunenwald Center

Jim Stockman reported that the design engineers were able to log in to the HVAC system remotely to see why the air flow is not at capacity. He believes that they will be able to pin point the problem in the near future.

2. Becht

Jim Stockman said that he sent out a list of open design issues on January 27, 2011. Asbestos and demolition specifications are being reviewed by Dave. Jim Stockman will be scheduling a meeting with the designers in a few weeks to discuss everything.

Diana Brush asked about her information she distributed at the previous meeting. Jim told her that her information was presented with the list that was sent to the designers.

3. Tippin

Jim Stockman reported that they are reviewing the feasibility study and are asking for a breakdown of the design and associated costs to see what can be cut.
4. Venango

Deb Sobina reported that soliciting funds for the Nursing Simulation Lab is going well. Deb reported that Venango’s security camera’s were being installed January 27, 2011 and wanted to thank everyone for their assistance in this.

5. Boiler Plant

Jim Stockman said that the final inspection was completed two weeks ago. Hands on spreadsheet training will be provided the near future. The spreadsheets are an important tool because they can help to configure the three boilers to work with each other more effectively. Jim added that the stack economizer is up and running.

6. Rhea Lumber

Glen Reid met with the owners on January 26, 2011 on the location of the emergency phones in the parking lots. Jim Stockman said that the asphalt will be ready; however, it is still in the approval stage. Jim Stockman also commented that the showroom area is going to house the AFSCUP and AFSME offices now.

7. Facilities Master Plan

Paul Bylaska said that funding has been secured for the planning process and we are now moving ahead. Paul mentioned that President Whitney wants us to work in collaboration with the borough. The RFP will hopefully be in complete by the end of the semester then the trustees will approve in July. Rein Pold said that the bids will be open for six weeks.

8. Parking

Glen Reid spoke on the following issues.

a.) **Ralston Temporary Parking** – Glen Reid was told there would be issues with putting up temporary movable signs because of the snow removal. She also looked at putting some temporary signs also in Lot 10.

   Jack Hubauer suggested widening the circle to help make more parking spaces. While Paul responded that it had been turned down when originally proposed, it could be proposed again. It should all go back to parking committee to discuss and come up with some alternatives. The next parking committee meeting is February 4, 2011 at 10:00 a.m. if anyone would like to attend.

b.) **Converting Lot 14 to Resident Student Parking** – It was determined that data was needed to support the request to change the parking. The parking committee and Glen Reid will be working to do a lot inventory, however the snow made it difficult now. Paul Bylaska mentioned that they need to have a current parking map completed, to support the decisions thus far.

9. Gemmell Flag Court

Nothing new to report.
10. Emergency Notification

Glen Reid mentioned she is bringing forward a proposal for a new emergency system with unlimited carriers and a cost not much different than what it is being paid now. Jon Beal wanted the minutes to reflect that our phones needs to ring for an emergency, rather than go straight to voicemail. Paul Bylaska said he wants to send out a new test emergency alert, however it needs to be done at a time everyone recognizes is not a true emergency.

11. Steam & Electric Shutdown

Dan Fleming said the Boiler house will be shut down on May 8th, 2011 and the electrical shut down will be May 14, 2011. Dan Fleming said that Jack Hubauer and his crews will be in the tunnels May 9th through May 27th.

Regarding the Carrier lighting work, Dan Fleming that it is done, and they have had a 56% reduction in load qualifying for a $21,700 rebate check. Rein Pold wanted to mention that the lights in Carrier are very nice and bright; the work very well done. Paul Bylaska asked to have the conference room lights in Carrier to be replaced with LED bulbs.

IV. New Business

1. Cold Weather Problems

Paul Bylaska asked if there have been any weather related problems. No one seemed to have any.

2. Facilities Projects

Paul Bylaska passed around an information sheet on the status of the facilities projects. From the report it shows Tippen has been extended out to March 2011 feasibility completion; Boiler Plant is almost complete with a few minor items to finish; for Rhea Lumber the $27K covers the design and renovation; Marwick Boyd will need a possible roof replacement.

Dan Fleming suggested that a representative from Dunkle roofing go along when they inspect the roofs. Rein Pold suggested a roof inventory on all of the buildings. Jack Hubauer mentioned that the steam lines are in very bad shape, Wilson Avenue specifically. Paul Bylaska mentioned that is more of a Capital Project item it should be submitted.

All Key 93 funding has been cut. Rein Pold suggested the need to look at the cost difference between doing a direct barrier or tunnel system for the steam line.

The meeting adjourned at 4:05p.m. The next meeting of the Facilities Planning Committee will be held on February 24, 2011.