

Individualized Instruction/Independent Study Policy

Date Effective: Fall, 2014

Issued By: Faculty Senate

Contact: Registrar's Office, 814-393-2229

Purpose:

This policy is to describe the purpose of individualized instruction and independent study.

Policy:

Individualized Instruction: Individualized instruction allows a student to take an unscheduled course required for completion of a program of study. The course must not be offered currently, and it should be shown as not scheduled for offering prior to the student's intended graduation.

Independent Study: Independent study provides the opportunity to a student for a unique academic experience otherwise not available through regular curricular offerings. Independent study should not be confused with cooperative or internship courses which provide job experiences. A project description must be composed by the student and submitted along with the petition form.

Procedures:

A student seeking individualized instruction/independent study must initiate the request by completing the Petition for Individual Instruction and Independent Study form obtained from the dean of the college in which the course is offered, after preliminary discussions with both the advisor and possible instructor. This form does require that the student provide justification for why the individualized instruction/independent study should be granted.