



Clarion University of Pennsylvania
Graduate Assistant Appointment Request Form

Academic Year 20__ - 20__

Incomplete forms will be returned to the RC and may delay processing.

Department Making Request _____ Date _____

Account No. _____ (From RC)

Student Information

Name _____ Student ID _____

Address _____ Graduate Program _____

_____ Email Address _____

Appointment Information

G.A. Supervisor _____ Phone Number _____

Fulltime
(up to 9 credits per term and 20 hours per week)

No waiver/stipend only (for 20 hours per week)

Half time
(half tuition up to 9 credits and 10 hours per week)

No waiver/stipend only (for 10 hours per week)

Term of Appointment:

Fall 20____

Spring 20____

Both 20 ____ - ____ (does not include summer)

Note: All graduate assistant appointments are offered on either a one semester or one academic year basis.

Has this individual held a graduate assistant position before? Yes No

If yes, please indicate where and when _____

RC/Designee Signature _____ Date _____

Attach Copy of Approved Job Description

All graduate assistants must be enrolled for at least 6 graduate credits. No appointment can be approved until the student has RECEIVED REGULAR ADMITTANCE and enrolled.