

Clarion Online Student Book Voucher Information

Vouchers will be available no sooner than ten business days prior to the start of the term and continue to be available through the drop/add period.

1. Students making application for a voucher must be enrolled at Clarion University and cannot have a current financial hold posted to their Clarion University student account.
2. The voucher will be automatically paid from any federal, state, institutional, or private financial aid. If a student does not have sufficient financial aid to cover up to a \$500 book voucher, then they must find other means of purchasing textbooks.
3. Students must sign a Book Voucher Authorization Form agreeing that if there are not sufficient financial aid funds to cover the balance of the voucher, it will then be due and payable, in full, thirty (30) days from the date of issue. The form must include the source of funds for repayment (additional financial aid, work study, alternative voucher, other).
4. The voucher shall be non-interest bearing.
5. Repayment of the voucher is to be made at 114 Becht Hall of Clarion University or 200 Frame Hall of Venango College. The check or money order should be made payable to Clarion University of PA. For a complete list of payment options, please visit www.clarion.edu/payments.
6. Unpaid voucher balances are subject to the university's late fee and registration hold procedures.
7. Students with delinquent voucher accounts will not be permitted to register for courses, and academic records (transcripts and diplomas) will be withheld until the voucher has been repaid.
8. Clarion online students may request a Book Voucher Authorization Form via email to the Clarion University Book Store at 1662mgr@follett.com. Students will need to include their full name, address, phone number, and Clarion ID number. An application will be emailed to the student. The student will then need to complete and sign the form, scan and email it back to the store or fax it (814-393-2697), along with a copy of a state-issued ID. The student will receive an email with notification of tracking information when books are shipped or of a rejection notice.