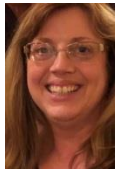


Ben Franklin LaunchLINK

Setting Up QuickBooks Online – December 19, 2018

Congratulations! You've decided that QuickBooks Online is the bookkeeping program for your business. The features and settings which are decided upon during setup will affect every area of QuickBooks. With proper setup, you will be able to manage your customers and vendors along with tracking income and expenses. During this session, you will learn how to set up the following areas of QuickBooks Online: Company Information; Chart of Accounts; Invoices and Sales Receipts; Customer Accounts; Expenses; Vendor Accounts.



Your speakers at this videoconference seminar will be Sherry Davidson and Jennifer Wingard. Sherry joined Ben Franklin Transformation as an accountant in 1999 and works with BF client companies to evaluate their current business practices, internal controls, projections, budgets and



accounting procedures. Jennifer provides accounting and administrative services to Ben Franklin companies.

We know your schedule makes evenings sometimes the best for accessing training and networking opportunities, so we've scheduled this videoconference at 6:00 PM. The locations for this session are: Titusville Redevelopment Authority; Oil Region Alliance, Oil City; Clearly Ahead Development, Clearfield; Bradford Regional Airport; Mifflin County CareerLink Center, Lewistown; J.D. Brown Center, York; 814 Worx, Johnstown; Clarion University SBDC, Clarion, Penn State Harrisburg, Middletown and the Candy Factory, Lancaster. In addition, we will host the session at each of the Ben Franklin CNP offices in State College, Erie and Harrisburg.

You're getting a great deal, what with **free** content and networking with other entrepreneurs at the same time. So use this [link](#) to register at the location of your choice. Don't delay, as seating at your preferred location may be limited.

See you on December 19th!!



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