

## 2017-2018 Break Housing Request Form

*Students who need to stay at any time during a break must complete this form.*

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_

Current Room/Hall: \_\_\_\_\_ Student ID#: \_\_\_\_\_

Student Email: \_\_\_\_\_ Cell Phone#: \_\_\_\_\_

Name of Sponsor (coach/program/employer): \_\_\_\_\_

Reason for Staying: \_\_\_\_\_

Please **circle** the appropriate break(s) that you are applying for:

Thanksgiving Break: Nov 21 – Nov 26      Semester Break: Dec 15 – Jan 20      Winter Holiday: Mar 9 – Mar 18

Specific date range(s) staying: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Students who are **not** required by the university to stay on-campus during the break period will be charged a fee of \$50 per night (payable in advance). Students who need to arrive prior to their approved arrival date (but with permission) will be charged a fee of \$50 per night (payable in advance). Please note that this fee covers room only – **THE DINING HALL IS NOT OPEN OVER THE BREAK PERIOD.**

**NO ONE WILL BE PERMITTED TO STAY WITHOUT PRIOR PERMISSION!**

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### Please return to 218 Becht Hall – Thank you!

**FOR OFFICE USE ONLY:**

Break Assignment: \_\_\_\_\_