

## University Leadership

September 17, 2019

Gemmell MPR

### Meeting Notes

Attendees: Jeff Allen, Bill Bailey, Mary Buchanan, Jeff Childs, Frank Connelly, Len Cullo, Laura Delbrugge, Jen Dutkiewicz, Susanne Fenske, Ray Feroz, Phil Frese, Lacey Fulton (via zoom), Rob Gatesman, Jim Geiger, Jason Hendershot, Lisa Hepler, Chris Hearst, Shawn Hoke, Tina Horner, Ann Jamison, Janis Jarecki-Liu, Tony Johns, Deb Kelly, Terry Latour, Hope Lineman, Linda Lillard, Jim McGee, Dr. Dale-Elizabeth Pehrsson, Robin Peterson, Mike Phillips, Rein Pold, Randy Potter, Gwen Price, Sam Puleio, Adam Roberts, Amy Salsgiver, Diane Simpson, Matt Shaffer, Dan Smith, Wendy Snodgrass, Rick Sabousky (via zoom), Tim Stevenson, Kristin Stiglitz, Tammy Varsek.

The meeting was called to order at 9:09 a.m.

1. Intimate partner violence and video – Prior the meeting, Susanne Fenske distributed an article from the Chronicle of Higher Education which provided good information and resources that could be used regarding dating and domestic violence. The article highlights a case from the University of Utah. Chief Hendershot and Matt Shaffer reviewed with the procedures in place for handling such cases at Clarion University. [https://www.chronicle.com/interactives/plain-sight?cid=wsinglestory\\_hp\\_1](https://www.chronicle.com/interactives/plain-sight?cid=wsinglestory_hp_1)
2. ASK ME Campaign – Jim Geiger discussed training for university employees on the tools and resources for implementing this program. Members will wear an ASK ME button to encourage visitors on campus to inquire information from these staff members. More information on the campaign will be forthcoming.
3. Revised Computer Use Policy – Sam Puleio reviewed the computer use policy, cybersecurity and information protection on university systems. He reviewed the actions and reporting requirements by his team when scam attempts get through. He will be revising the email usage policy and will distribute.
4. Southern Airways Campus Connection Program – Jim Geiger talked about the discount program on flights from Dubois and Franklin airports that offer low fares to students, faculty, staff and alumni when flying with Southern.
5. Enrollment Censes – Rob Gatesman reported in David Dollin's absence. September 16 marked the State System's census date and they will be compiling final enrollment numbers for the semester in the next couple of weeks. He noted that our retention rate is at 74.5 percent, the highest it has been in six years.
6. Goal Advisory Council- Rob Gatesman reported that this group, made up of faculty and staff, will work on the 5-year enrollment projections and strategies.

7. True North Updates – Susanne Fenske reported in Pam Gent’s absence on the Task Force on Teaching Excellence. The Committee recommended a center called CENTRE that promotes student-based centered environments and ongoing professional development with faculty and staff at all stages in their careers who will work together to devise strategies for course development and education innovation. Staff planning and potential sites will be implemented in January.
8. Common Hour Task Force Recommendation- Susanne Fenske reported the recommendations from the Task Force to implement a common hour on Tuesdays/Thursdays, 12:30-2 p.m. into the university’s regular schedule, during which no classes, laboratories or faculty office hours are scheduled, with the expectation that this time will be dedicated to meetings or activities focused on academic program development and student recruitment and retention. We anticipate that a common hour will provide other opportunities across the university to host university-wide events or presentations to give student-athletes and club/organization members a time to meet without scheduling conflicts.
9. Ted Talk Video, Start With Why – Jim Geiger presented a video of Simon Sinek that explores how leaders can inspire cooperation, trust and change.  
[https://www.ted.com/talks/simon\\_sinek\\_how\\_great\\_leaders\\_inspire\\_action](https://www.ted.com/talks/simon_sinek_how_great_leaders_inspire_action)

#### OTHER ITEMS FOR DISCUSSION

1. Hope Lineman spoke about new programs at Venango – Entrepreneurial Academy and the Basic Work Skills Practices. She noted they have six students who will take dual enrollment at Venango.
2. Dr. Dale announced they will begin the search for vice president for Student Success and the dean of Career and Workforce Education at Venango campus.
3. Housing negotiations between the University and Foundation are continuing progress.

Meeting adjourned at 10:45 a.m.

The next meeting of the University Leadership will be **Tuesday, November 5, 9-11:30 a.m., Gemmell MPR.**