

**PENNWEST UNIVERSITY
COLLEGE OF EDUCATION**

Office of Clinical Experiences

Student Clearance Document

The Office of Clinical Experiences follows PA ACT 114 with regard to required clearances for all field experiences in:

- Teacher Certification Programs
- Rehabilitation Sciences Programs
- Communication Sciences and Disorders Program

According to ACT 114, the continuously enrolled student must submit the required clearances before beginning all program-related field experiences.

In addition, the PennWest University College of Education requires currently updated clearances for all teacher education candidates who have direct contact with children in order to begin student teaching. Current clearances are those that **will not be more than one year old throughout** the student teaching semester.

The required clearances are:

- ACT 24 Arrest/Conviction Report and Certification Form
- ACT 33/151 Child Abuse Check
- ACT 34 Criminal Background Record Check
- FBI 114 Criminal History (fingerprinting)

The undersigned has read and understands the following university stipulations:

- If the student is not continuously enrolled for one or more semesters, he/she must submit new clearances to the Office of Clinical Experiences before continuing the program-required field experiences.
- If the student participates in a situation that may affect the status of his/her clearances, the student must notify the Office of Clinical Experiences by submitting a new ACT 24 Arrest/Conviction Report to the Executive Director of the Office of Clinical Experiences.
- The student understands that all violations will be identified on the FBI clearance.
- The student understands that, should a violation appear on the FBI clearance, he/she will be suspended from the enrolled field experience until resolution can be determined.
- The student must comply with the results of the clearance review meeting with the Director of Clinical Experiences to continue in the program.
- The student understands that this meeting may result in a change of major if the clearances no longer meet the PA Department of Education's field experience requirements.
- The student understands that all new clearances are required for student teaching.
- Placement sites will be advised of illegal activity revealed on any clearances.

These stipulations are in effect until the student has completed their program at PennWest University.

I understand the stipulation in this document.

Student's name (printed) _____

PennWest ID # _____

Student's Signature _____

Date _____