

Requirements and Directions

Request to Register for Graduate Level Courses for Undergraduate Credit

This form is intended undergraduate students at Clarion University who wish to register for a graduate level course for undergraduate credit. Students must have a cumulative GPA of 3.0. Students who are interested in this option are advised to meet with their undergraduate academic advisor. **PLEASE NOTE THAT THESE COURSES CANNOT BE USED FOR A GRADUATE LEVEL PROGRAM.** Information is also available from the Office of the Registrar.

Graduate areas of study reserve the right to limit student enrollment in graduate-level programs. Some graduate-level courses may have prerequisites and/or course expectations that prohibit the enrollment of undergraduate students. Students should speak with the appropriate academic graduate program coordinator for information regarding eligibility to enroll in a specific graduate course.

Please review the directions and requirements listed below:

1. File the "Request to Register for Graduate Level Courses for Undergraduate Credit" *form* during the registration period for the intended semester. (The form is good for only one semester at a time; therefore, students are not automatically eligible to register for graduate coursework for undergraduate credit the following semester.)
2. Courses to be taken must be identified on the application form before signatures and final approval. No substitutes are permitted.
3. Students may not take more than two graduate-level courses per semester.
4. This form requires the signatures of the undergraduate advisor, department chair, and the dean of the undergraduate program.
5. Tuition and fees: undergraduate students taking graduate courses for undergraduate credit will be charged undergraduate tuition and fees for all courses.
6. Return the completed, signed form to 148 Becht Hall.