

CLARION UNIVERSITY – Venango Campus

First-Year Student Placement Instructions

Placement Overview

To prepare for your first semester as a Clarion University student, you must complete the *ALEKS Mathematics Assessment* for first-year courses. The ALEKS Mathematics assessment determines your initial Math course and it can be accessed through your [MyClarion Portal](#). Delaying the completion of these placements may negatively affect your schedule as Math is a General Education requirement. We ask that you answer as accurately as possible so that you receive the course that is best for you.

Getting Started

To get started, you need to get access to one of Clarion's online platforms, MyClarion. Below are the instructions for accessing and logging in to MyClarion.

Important First Step: Get Your Password and Change Your Password

Before you can access MyClarion, you must initialize your Clarion computer accounts per the instructions in the blue "Clarion University Computer Account Information" letter that was mailed to you upon your enrollment at the University.

If you have not completed the setup steps for your Clarion computer accounts, you must do so before you can complete the placement referred to above. Please refer to your computer account letter for your personal username and initial password. This is a temporary password that you must first change BEFORE you can log in. On your blue letter, there are step-by-step instructions for setting up your computer accounts. Please note that it can take a few attempts to create new password that is acceptable. You cannot use any part of your name. Follow the direction on the password change screen, and make sure that your chosen password fits all of the requirements.

For background information about the letter, please see www.clarion.edu/computing/newstudent. If you have any questions about your computer accounts, please contact our Help Desk at 814-393-2640 (Monday through Friday 8:30AM – 4:30PM). You may also visit us on the web at www.clarion.edu/computing.

Students should review the following login instructions (link below) for the platform used to complete the placement.

[MyClarion Login Instructions](#)

ALEKS Math Assessment

NOW, YOU ARE READY TO START YOUR MATH PLACEMENT. IT WILL TAKE YOU ONE TO TWO HOURS TO WORK THROUGH THIS MATH ASSESSMENT. ONCE YOU START, YOU MUST FINISH THE ASSESSMENT WITHIN 48 HOURS. PLEASE PLAN ACCORDINGLY.

[MyClarion Portal](#) - Once you are logged in to the MyClarion portal, you will see your homepage. Click on Student Center. You should then click on the link under Academics at the left of your screen called "ALEKS Mathematics Placement." This link will take you to an external page. Your computer's pop up blocker may keep the window from opening. Please check your pop up blocker area if you are having trouble accessing this link. Read and follow the directions to move forward through the setup of your account as well as the tutorial of tools. You will then answer 30 to 45 math questions.

Students should remember the importance of academic integrity when completing the non-proctored assessment. The assessment should be completed with as little support or guidance as possible in order for you to receive an accurate placement. This platform will allow for you to work on learning modules of certain math topics and an opportunity to retake the assessment one additional time once students have mastered some topics.

You will notice that, after taking the test for the first time, you may work through the study modules and re-take the test, in order to receive a higher placement and help you move through to graduation more quickly.

THANK YOU FOR TAKING THE TIME TO COMPLETE YOUR ALEKS MATHEMATICS ASSESSMENT IN ADVANCE. A COURSE SCHEDULE WILL BE CREATED FOR YOU ONCE YOUR SCORE HAS BEEN SUBMITTED.

WELCOME TO CLARION UNIVERSITY!