**BizPitch Checklist:**

* Finalize idea for competition
* Assemble group members and select a team leader (group limit is 4)
* Register team at [www.clarion.edu/bizpitch](http://www.clarion.edu/bizpitch) by **October 19, 2020**
* Review rules, rubric and other website resources
* Begin to research and develop your business idea (review the pitch deck)
* Meet with a Clarion University SBDC Business Consultant (call 814-393-2060 or email bizpitch@clarion.edu) for additional research assistance and to review your pitch presentation (optional)
* Design your pitch presentation
* Attend one of the Information Sessions:

**Information Session 1: October 21, 2020**

Zoom link: <https://clarion.zoom.us/j/8799183800>

Meeting ID: 879 918 3800

One tap mobile

+16465588656,,8799183800# US (New York

 +1 646 558 8656 US (New York)

**Information Session 2: October 28, 2020**

Zoom link: https://clarion.zoom.us/j/8799183800

 Meeting ID: 879 918 3800

 One tap mobile

+16465588656,,8799183800# US (New York)

+1 646 558 8656 US (New York)

* Finalize pitch - **PRACTICE, PRACTICE, PRACTICE!**
* Record Video
	+ Video is horizontal (if on iPhone, iPad, etc.)
	+ Make sure you use plenty of light!
	+ Use a clean, non-distracting background
	+ Use clear audio
	+ Use a tripod or something similar
* Upload video to a DropBox link provided by the Event Chairperson by **November 2, 2020**
	+ Check your email for this link!
* Finalists will be announced by **November 6, 2020.**
* Attend mandatory Rehearsal via Zoom on **November 16, 2020** at 4:00 PM to perfect your pitch. (More information will be provided from the BizPitch committee, be sure to check your email)
* Selected Finalists will attend Final Event on **November 18, 2020** via Zoom. More information will be provided closer to the date.