

## 2020-2021 Break Housing Request Form

*Students who need to stay at any time during a break must complete this form. This form is both for **On-Campus Housing and Reinhard Villages***

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_

Current Room/Hall: \_\_\_\_\_ Student ID#: \_\_\_\_\_

Student Email: \_\_\_\_\_ Cell Phone#: \_\_\_\_\_

Name of Sponsor (coach/program/employer): \_\_\_\_\_

Reason for Staying: \_\_\_\_\_

Please **check** the appropriate break(s) that you are applying for:

Semester Break: Nov 20 – Jan 17 (*return date is subject to change*)

Specific date range(s) staying: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Students who are not required by the university to stay on-campus during the break period will be charged a fee of \$50 per night (payable in advance). Students who need to arrive prior to their approved arrival date (but with permission) will be charged a fee of \$50 per night (payable in advance). Please note that this fee covers room only – THE DINING HALL IS NOT OPEN OVER THE BREAK PERIOD.

**NO ONE WILL BE PERMITTED TO STAY WITHOUT PRIOR PERMISSION!**

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
Please Type your name in for your signature

**Please download, complete, and then save. Email the completed document to Residence Life at [reslife@clarion.edu](mailto:reslife@clarion.edu) by November 19 – Thank you!**

**FOR OFFICE USE ONLY:**

Break Assignment: \_\_\_\_\_