Federal Direct Loan Return Request

___________________________________
Date
___________________________________
Student’s Name
___________________________________
Student ID Number
___________________________________
Semester Loan is to be cancelled

Loan Type (Sub, Unsub, Parent Plus*)
*We can only return Federal loan funds.
**We cannot return funds received from Grants**
The order in which we return loans is unsub and then sub due to accrued interest rates
If you are wanting to return a Parent PLUS loan the parent must complete this form
If you are a Grad student and have a PLUS loan you would want to return that first due to higher interest rates and origination fees
Reason for cancelling or returning:
_____________________________________________________________________________________
_____________________________________________________________________________________
_____________________________________________________________________________________

______________________________________          _______________________________________
Student’s Signature                     * Parent Signature (if Parent Plus loan)

For Office Use Only

Check Applied to account as payment: Yes ______ No ______ Refund Voided: _________________
Check Number: __________________________ Amount: _______________________________
Loan Return-OC posted: ________________ Loan Return-OC reversed: _____________________
Scanned: ________________ Refund Hold: ________________ Return Processed: _____________

Submit completed form to: Clarion University ATTN: Student Accounts 840 Wood Street Clarion, Pa 16214